

*Advt. No.: iFMPC/1/2024*

### *Job Title*

Research Associate

### *Job Profile*

Typical responsibilities of Research Associate include the following but not limiting to the following:

1. Plan and monitor the activities of ongoing project(s), research and developmental work
2. Conducting literature review; collecting and analyzing qualitative and quantitative data (both primary and secondary); and other deliverables related to research
3. Writing and preparing research/project proposals, reports, status paper and briefs
4. Organizing/participate in internal and external meetings, workshops, conferences, and other dissemination activities
5. Writing and participating in publication activity (scientific papers, policy briefs, opinion pieces, editorial assistance, etc.)
6. Any other related work as assigned from time to time

### *Eligibility*

A Post Graduate degree with at least 55% marks or its equivalent grade in any Social Science discipline from a recognized university (Freshers may also apply)

### *Desirable Skills*

- Proficiency in English is required (Read, Write, Speak)
- Good communication and academic/research writing skills

### *Location*

Delhi

### *Salary*

Consolidated pay of Rs. 20,000/- per month

### *Duration of engagement*

Initially for a period of three months, and thereby extension can be granted as per requirement

### *Mode of Application*

- Letter of interest, CV and copies of qualifying degrees & certificates shall be sent to email addresses (1) [info@ifmpc.org](mailto:info@ifmpc.org) and (2) [drraman07@gmail.com](mailto:drraman07@gmail.com) on or before 12th September 2024.
- Date of interview will be intimated to shortlisted candidates via email.
- Selected candidate has to join in the position immediately.